

# 28<sup>th</sup> Annual Cary City Invitational Swim Meet

Saturday, July 18, 2009

Hosted by



Official Registration Packet

Registration Due: Sunday, July 5, 2009 at 6pm  
Corrections Due: Wednesday, July 8, 2009 at 6 pm  
(NO Late Entries will be accepted)

This packet contains important information for:  
TSA Representative  
Coach  
Swim Team Families

28<sup>th</sup> Annual Cary City Invitational Swim Meet  
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Information for TSA Representatives & Coaches

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Thanks for participating in the Cary City Invitational Swim Meet. There are 29 potential teams and 1300 swimmers for this meet. As one of the original participants, Cary Swim Club (CSC) is excited to once again host this day of swimming with expectations that every family will have a fun and a positive swimming experience. The Meet Directors, Scott Falkner, Nancy and John Potok, Tom and Cynthia Baron can be reached at ([shfalkner@gmail.com](mailto:shfalkner@gmail.com), [potok@nc.rr.com](mailto:potok@nc.rr.com), [tbaron1@nc.rr.com](mailto:tbaron1@nc.rr.com)) – respectively.

Warm-ups for the morning will begin at 7:00 a.m. The morning session (10 & Under) will begin at 8:00 a.m. with opening announcements and followed by the first event starting at 8:15 a.m. This session will continue through 1:30 p.m. with (11 & Ups) warming up shortly after the morning session ends. The afternoon session will begin at 2:15 p.m. and end approximately at 8:00 pm, weather permitting. If weather is an issue, the meet will be called at 10:00 pm at the latest. Awards will be given out at the end of the afternoon session.

**Points** will be awarded for the top 16 places for individual events and relay events. Individual Events = 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1. Relay Events = 40-34-32-30-28-26-24-22-18-14-12-10-8-6-4-2. ONLY 1 team relay for each event per club may score. Medals will be awarded for 1<sup>st</sup> – 8<sup>th</sup> places in individual events and 1<sup>st</sup> – 3<sup>rd</sup> places in relays. Ribbons will be awarded for 9<sup>th</sup> – 16<sup>th</sup> places for individual events and 4<sup>th</sup> – 16<sup>th</sup> for relays. Trophies will be awarded for the top 3 overall point scorers in each boys and girls age group. Trophies will also be awarded to the top 5 teams as well as a Team Spirit Award. All other clubs will receive a participation trophy. 10 & Under will receive Heat Winner Ribbons for non main event heats and each swimmer will receive 1 participation ribbon for the Meet. The TSA Rep. or coach should pick up team's medals and ribbons after the meet. Results will be posted in the far corner of the tennis court as quickly as possible.

TSA rules will apply for this event.

Parents need to bring own chairs. Bleachers will be set up on deck but seating will be limited. Clubs must provide no more than 3 chairs for their coaches. Coaches can set up their chairs after 7pm on the 17th. Coaches will be provided one parking pass, please display them in your window in order to park in the CSC lot. Primary parking is in the Church parking lot with overflow parking at Cary High School and York Properties across the street from the high school. DO NOT PARK in the Cary Towne Square shopping center where Dairy Queen and Ollie's is located.

**Pre-meet meeting will be held on July 13<sup>th</sup> at 7:30 p.m.** at Cary Swim Club 536 Walnut Street, Cary. Each club needs to send a representative to this meeting. Tent location and other important information will be discussed.

**Registration:** Fees are \$3.00 per individual event, \$7.00 for each relay team. Swimmers 7 and older may register for no more than 3 individual events and 6 & under for no more than 2 individual events (6 & Under swim 25 yards). Each club is limited to no more than 3 relay teams per relay event. Registration is due **July 5th** (See Registration Information on a following page.) One check per club must be mailed to Cary Swim Club, P.O. Box 483, Cary, NC 27512-0483 (postmarked no later than Friday, July 3rd) or dropped off at Cary Swim Club no later than Sunday, July 5th. Questions about registration should be addressed to (information will be inserted later)

**Tents:** Please send your tent size to Kevin Steidinger at [ksteidinger@nc.rr.com](mailto:ksteidinger@nc.rr.com) as soon as possible. (MAXIMUM Tent Size – 20X20) You may set up your tent on July 17<sup>th</sup> after 5:00 pm and it must be removed by the end of the day on July 19<sup>th</sup>. You will be assigned an area for your tent. Please set up in your assigned area only. If you use a rental agency you **must** have Sunday pick-up. A fine for \$100.00 will be assessed if your tent is up on Monday morning. Your team is responsible for keeping your tent area clean.

**Advertising: Please encourage parents to place ads in the Heat Sheets. Children love seeing their name in print.** Print out copies of Ad Information (sent separately) for your parents so they know prices and have ideas for the ads. Ads and \$ are **due** July 5<sup>th</sup> to Cary Swim Club, P.O. Box 483, Cary, NC 27512-0483 or you may drop off ad & \$ to Cary Swim Club or email ad to Debra Ryan at [ryan54nd@aol.com](mailto:ryan54nd@aol.com) and drop the money off at CSC. [Note: your club could collect \$ and checks payable to CSC and have one person drop them off.] Make sure contact information is available for each ad.

**Meet Volunteers:** Each team is expected to provide a variety of volunteers in order for your team to participate. Team volunteer assignments will be sent out after registration is received. **Please plan to send at least 1 Stroke & Turn Judge.** Meet volunteers include Timers, Stroke & Turn Judges, Starters, Runners, Kid Pushers, etc. If your club is providing timers, please bring enough watches for your timers and a couple of backups. Volunteers will receive one complimentary food ticket.

**Parking:** Parking will be restricted to marked areas. We will have volunteers directing traffic, so approach swim area with caution. One parking pass will be given to each club to park in the CSC parking lot. Swimmers can be dropped off in front of CSC. We encourage car-pooling. Parking information will be handed out at the pre-meet meeting on Monday, July 13<sup>th</sup> at 7:30 p.m. Town of Cary will enforce towing. Primary parking will be the Christ the King Church. Overflow parking will be Cary High School and the 975 building at York Properties across from the high school. **DO NOT PARK** at the Cary Towne Square shopping center where Dairy Queen, Ollie's and TJ Maxx are located.

**Concessions:** Bring your appetite! Breakfast and lunch items will be available, all reasonably priced. Cary City Meet t-shirts (\$10) and Heat sheets (\$5) will be available. All American Swim Supply will attend selling suits and swimming accessories. .

No glass, alcohol, pets, firearms are allowed anywhere on the property of CSC or parking areas used for the swim meet. Smoking is not permitted anywhere on the CSC property for this event. CSC assumes NO responsibility for lost or stolen items, or damaged tents. Please be vigilant and encourage your swimmers to wear flip-flops, sandals or crocs when waiting to swim.

**Thanks** for your assistance in making this year's Cary City Meet a success. Many of our local swimmers view this meet as the premier meet of the summer. We look forward to great weather, good sportsmanship and a day of superb swimming. We are dedicated to providing a safe environment for swimmers and spectators alike. If you have any questions, please contact Meet Directors,

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# 28<sup>th</sup> Annual Cary Invitational Swim Meet

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## Meet Entry Instructions

We are running the meet this year with Hy-Tek Meet Manager. Entries may be submitted from Hy-Tek Team Manager, Team Manager II, or Team Manager II Lite. If you already have one of those products, you only need the attached meet events file to import the Cary City Event list.

If you use My-Tek Team Manager or Team Manager II to track your swim team's times, then you should create the entries from that program. It is much easier, as it uses the swimmers' best times instead of requiring that you enter times manually. If you do not, then you should use Team Manager II Lite.

If you do not have one of Hy-Tek's team manager products, you may download Team Manager II Lite (18MB) at no charge from [Hy-Tek's web site](#). Or send an e-mail to Rick Trotter@ [rtrotter@nc.rr.com](mailto:rtrotter@nc.rr.com). Note that, since TM II Lite is a demo version, it is restricted to 100 swimmers and 3 meets. If you have used your TM II Lite for the previous 2 Cary Invitational meets, then you may need to delete a meet or some of your former swimmers to stay below this maximum. If you need to enter more than 100 swimmers with TM II Lite, then you should install it on multiple computers and enter less than 100 from each – just be sure to use the same team name and abbreviation.

Remember that 6 and unders are restricted to 2 events, even though the program will allow you to sign up for 3.

Once you have completed your meet entries and checked them for completeness and accuracy, you should export them to a meet entry zip file, and e-mail that file to (information to follow). At this time you can also create a meet entry fees report. TM II Lite will not let you print this report, but it will allow you to view it to see the total fees due.

Mail your check payable to “Cary Swim Club”

Cary Swim Club  
PO Box 483  
Cary NC 27512-0483

The deadline for entry submission is Sunday, July 5th . Confirmation e-mail will be sent beginning Sunday, June 28th for all entries that have been received. Corrections are due by Tuesday, June 30th.

If you have any difficulties with registration, please contact Rick Trotter at [rtrotter@nc.rr.com](mailto:rtrotter@nc.rr.com)

Registration Meeting – Sunday, June 28<sup>th</sup> at Cary Swim Club at 3pm. (optional). This meeting will allow new clubs or new data entry people to get help with using TM II Lite. We will **not** register swimmers any other way. Even if you only have a few swimmers you MUST use this system.

Please email Rick Trotter at [rtrotter@nc.rr.com](mailto:rtrotter@nc.rr.com) by June 27<sup>th</sup> if you are planning to attend.

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**Rain date:** Sunday, July 19, 2009- if meet is completely rained out.

**Registration:** Fees are \$3.00 per individual event, \$7.00 for each relay team. Swimmers 7 and older may register for no more than 3 individual events and 6 & under for no more than 2 individual events (6 & Under must swim 25 yards). Each club is limited to no more than 3 relay teams per relay event. Your TSA Rep and Coach has registration information.

**Meet Volunteers:** Each team is expected to provide a variety of volunteers in order for your team to participate. Team volunteer assignments will be sent out at a later date. **Please plan to send at least 1 Stroke & Turn Judge.** Meet volunteers include Timers, Stroke & Turn Judges, Starters, Runners, Kid Pushers, etc. If your club is providing timers, please bring enough watchers for your timers and a couple of backups. Volunteers will receive one complimentary lunch ticket. See your TSA Rep. or volunteer organizer for information.

**Advertising: \*\*\*\*Your children will love seeing their names in the Heat sheets.\*\*\*\***

Ads and \$ are **due** July 9th to Cary Swim Club, P.O. Box 483, Cary, NC 27512-0483 or you may drop off ad & \$ to Cary Swim Club or email ad to Deb Ryan at [Ryan54nd@aol.com](mailto:Ryan54nd@aol.com) and drop the money off at CSC. [Note: your club could collect \$ and checks payable to CSC and have one person drop them off.] Make sure contact information is available for each ad. See Flyer. The flyer is also located on our website [caryswimclub.org](http://caryswimclub.org)

**Parking:** Parking will be restricted to marked areas. We will have volunteers directing traffic, so approach swim area with caution. Only cars with parking pass will be allowed to park in the CSC parking lot. Swimmers can be dropped off in front of CSC. We encourage car-pooling. Town of Cary will enforce towing. Primary parking will be the Christ the King Church. Overflow parking will be Cary High School and the 975 building at York Properties across from the high school. **DO NOT PARK** at the Cary Towne Square shopping center where Dairy Queen, Ollie's and TJ Maxx are located.

**Concessions:** Bring your appetite! Breakfast and lunch items will be available, all reasonably priced. Cary City Meet t-shirts (\$10) and Heat sheets (\$4) will be available. All American Swim Supply will attend selling suits and swimming accessories. **Pre-Sale of t-shirts and heat sheets will be available.** See sign up sheet at your pool. (Keeps you from standing in line at meet)

**Warm-ups** for the morning will begin at 7:00 a.m. The morning session (10 & Under) will begin at 8:00 a.m. with opening announcements and followed by the first event starting at 8:15 a.m. This session will continue through 1:30 p.m. with (11 & Ups) warming up shortly after the morning session ends. The afternoon session will begin at 2:15 p.m. and end approximately at 8:00 p.m. Awards will be given out at the end of the afternoon session. Your coach will have lane assignments the week prior to the Meet.

**Points** will be awarded for the top 16 places for individual events and relay events. ONLY 1 team relay for each event per club may score. Medals will be awarded for 1<sup>st</sup> – 8<sup>th</sup> places in individual events and 1<sup>st</sup> – 3<sup>rd</sup> places in relays. Ribbons will be awarded for 9<sup>th</sup> – 16<sup>th</sup> places for individual events and 4<sup>th</sup> – 16<sup>th</sup> for relays. Trophies will be awarded for the top 3 overall point scorers in each boys and girls age group. Trophies will also be awarded to the top 5 teams as well as a Team Spirit Award. All other clubs will receive a participation trophy. 10 & Under will receive Heat Winner Ribbons for non main event heats and each swimmer will receive 1 participation ribbon for the Meet. The TSA Rep. or coach should pick up team's medals and ribbons after the meet. Results will be posted in the far corner of the tennis court as quickly as possible. We will be naming a Meet Official who will oversee the stroke & turn judges and the starters. TSA rules will apply for this event.

**Parents** need to bring own chairs. Bleachers will be set up on deck but seating will be limited. See you TSA Rep or coach about tent location. **Please keep tent area clean.** No glass, alcohol, pets, firearms are allowed anywhere on the property of CSC or parking areas used for the swim meet. Smoking is not permitted anywhere on the CSC property for this event. CSC assumes NO responsibility for lost or stolen items, or damaged tents. Please be vigilant and encourage your swimmers to wear flip-flops, sandals or crocs when waiting to swim.

